



Happy Wednesday CTE

To strengthen and streamline communication, we are going to start sending a weekly CTE Update on Wednesdays. This update will contain CTE information, action items and upcoming events. We hope this will be a one-stop shop for communication and reduce the number of emails from the CTE department.

FOR YOUR INFORMATION:

CTE webpage

Remember to check the [CTE webpage](#) for all information CTE related. If you would like to have something added to the [CTE webpage](#), please email your request to smccoard@everettsd.org

CTE Order Form

We have a new process to order items from CTE. Please complete the CTE Order Form which can be found on the [CTE webpage](#) (you must be logged in to access). Orders are reviewed to purchase every Wednesday.

Travel Requests

We support your professional learning! To attend, please follow the Travel Request process on the CTE [webpage](#). Then follow it up with [CTE Professional Learning Opportunity Request](#). This helps us know more about the opportunity and what your plan is to share your learning with others.

New CTE teachers

We are taking a delegation from EPS to the [WA-ACTE Fall Conference](#). This is a great opportunity for you to learn more about CTE, earn CTE professional hours (that go toward your CTE certification), get some new ideas and resources, network with others, and get to know your district CTE team. If you are interested, please email: [Danielle DeLuca](#) by Friday, September 30 for next steps. Complete the [CTE Professional Learning Opportunity Request](#)

CTE Communication

Starting this week, when necessary, we will include your Administrative Supervisor and Department Head in direct CTE correspondence with you. This is to ensure that you are receiving all the support that you need.

2022 - 2023 CTSO/CTE Club Advisor Guide

If you are a CTSO/CTE Club advisor, make sure to review the [2022 - 2023 CTSO/CTE Club Advisor Guide REV 08.2022](#) as you begin to plan your year. The CTSO/CTE Club Advisors Guide can be found on the [CTE webpage](#).

☆ Please note there is an option to request additional funding to support your CTSO/TE Club this year. *Please see Page 3 of the [2022 - 2023 CTSO/CTE Club Advisor Guide REV 08.2022](#) for more information.*

Important Dates

Oct. 27

General Advisory
Port Gardner A or Virtual
3:00-4:30pm

Nov. 3 – 4

WA – ACTE Fall Conference
Ground Mound, WA

Nov. 11

Veterans Day – Schools Closed

Nov. 23 – 25

Thanksgiving Break – Schools Closed

Dec. 19 – Jan. 2

Winter Break – School closed

For information on other WA-ACTE Conferences please refer to your Section websites.

For information on other PD reach out to your Progra Facilitator.



ACTION ITEMS:

CTE Dual Credit Teachers ONLY

We need your home email address for communication during the summer months. This will only be used if questions arise about student grades.

[CTE DUAL CREDIT TEACHER CONTACT INFORMATION](#)

COMPLETE BY: Friday, September 30 @ 2:00 PM

CTSO/CTE Club Advisors ONLY

2022 - 2023 CTSO/CTE Club Affiliation Documentation

Please make sure to complete the [2022 - 2023 CTSO/CTE Club Affiliation Documentation](#)

COMPLETE BY: Tuesday, November 1 @ 2:00 PM

Field Trip paperwork

Please make sure to complete all of your preset (dates and locations already posted) CTSO/CTE Club field trip paperwork in order to obtain Superintendent approval in advance of the 45-day window. All over night and out of state field trips need to be approved by the Superintendent's office prior to making any arrangements. Starting this year, all travel arrangements will go through the home school.

☆ Updated Field Trip Paperwork: [Field Trip Paperwork.pdf](#)

COMPLETE BY: Tuesday, November 1 @ 2:00 PM

CTE Student Photos

Do you have pictures of your students doing amazing things in your classroom? We would like to gather student spotlight photos to use at our upcoming General Advisory Council meeting. Please share photos of your FERPA approved students to ddeluca@everettsd.org

COMPLETE BY: Thursday, October 13 @ 2:00 PM

Get Connected with your Professional Organization

If you have not already done so, consider joining your professional organization. These organizations provide members with professional development, resources, events, and networking opportunities specific to your position or area of expertise.

The following are recognized Washington State CTE Professional Organizations:

- 📌 [WACTA \(formerly WAVA\) - Washington Association of Career and Technical Administrators](#)
- 📌 [WAAE - Washington Association of Agricultural Educators](#)
- 📌 [WE-BAM – Washington Educators of Business and Marketing](#)
- 📌 [WA-CCER - Washington Career Counseling & Employment Readiness](#)
- 📌 [FACSE - Family and Consumer Sciences Educators](#)
- 📌 [WITEA - Washington Industrial Technology Education Association](#)
- 📌 [ASTS - Association for Skilled and Technical Sciences](#)

Thanks for all you do to teach and support our EPS students!

The CTE team

